

Guidance on Determining Historical Significance

The Third District Archivist reviews all contributions and makes initial determinations about their inclusion in the Third District Archive. The Third District Archivist uses the following guidance when evaluating artifact submissions. Contributors should consider the same guidance when identifying artifacts to be considered for inclusion in the Third District Archive.

Importance	Who were/have been affected by the person or event? Why was it important to them? How were people's lives affected? How was the fraternity affected?
Profundity	How deeply were people or the fraternity affected by the person or event? Was the person or event superficial or deeply affecting? How were people's lives affected? How was the fraternity affected?
Quantity	Did the person or event affect many, everyone, or just a few? How many people recognize and acknowledge the significance of the event or artifact?
Durability	How long were people affected by the person or event? How durable was the person, event, or artifact in time? Was the person's impact or event lasting or only ephemeral?
Relevance	Is the person, event, or artifact relevant to our understanding of the past and/or present? Is the person, event, or artifact substantially significant to us?

Artifact Inclusion Criteria

All Artifacts

- Name
- Fraternity Record
- Current Chapter (if affiliated)
- Address
- Phone
- Email Address

Photos

- Photos must be at least 460 pixels (medium resolution)
- Photos of objects must be taken against solid black background

Publications

(Book, Magazine, Article, Academic Paper, Speech, Meeting Minutes, Letter/Correspondence, Interview, Transcript, Confidential Fraternity Document)

- Title
- Medium/Media
- Description
- Author(s)
- Condition

Recognitions/Awards

- Name of Award
- Recipient
- Year
- Source
- Material
- Condition

Objects

(Pin, Ring, clothing, Paraphernalia, Other)

- Description
- Condition

